

# Memorandum

To: Forestville Dissolution Committee

From: Paul Bishop  
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Date: September 28, 2015

Re: Project Update # 1

## The following actions by CGR have occurred since our meeting on August 18:

- Scheduled a public presentation on October 20<sup>th</sup> at 7:00 pm at the Forestville High School
- Signed agreement and initial payment were received
- Received budget and other financial information from the Village and Towns
- Initiated comparative analysis of budgets in preparation for post dissolution modeling
- On September 10<sup>th</sup>, conducted a site visit and interviews with elected officials and staff from the Village of Forestville and Town of Hanover
- On September 28<sup>th</sup>, conducted follow up phone interviews with remaining key staff from the Village of Forestville
- Drafted options for service levels for review by Town of Hanover and Village of Forestville officials
- Gathered demographic and tax information from public sources
- Conferred with Chautauqua County officials regarding sales tax distribution

## Upcoming key activities

- Creation of project website ([www.cgr.org/forestville](http://www.cgr.org/forestville))
- Review options with dissolution committee for consensus – Target 10/6/2015
- Draft impact report out for review of dissolution committee and key officials by 10/13/15
- Final impact report released to website on 10/16/2015
- Public meeting on 10/20/2015 -Confirm time