

Memorandum

To: Forestville Dissolution Committee
Forestville Task Force

From: Paul Bishop
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Date: December 10, 2015

Re: Tasks and Timeline for Creating Dissolution Plan

Tasks for Plan Development

- Meet with Dissolution Committee and establish work plan for CGR and Committee
- Review assumptions presented in Implications Report
- Identify additional data needs and tasks
- Complete financial review and recent audit
- Conduct inventory of Village assets, equipment and supplies
- Formalize plans for service continuity for highway, water, fire protection, law enforcement, advisory boards and clerk services. Key issues include:
 - Fire District or Fire Protection District Creation/Expansion
 - Creation of Water District
 - Creation of Lighting District
 - Creation of Sidewalk District
 - Review of Sheriff's Contract with Town
 - Considerations of Zoning and Planning Committees
- Review local laws, ordinances, rules and regulations compared to Town laws and for possible
- Review any agreements that the Village has with other governments and companies
- Develop draft plans for the disposition of the assets, liabilities, and indebtedness including the levy and collection of the necessary taxes
- Develop draft plans for any transfer or elimination of public employees
- Consider other matters that be desirable or necessary to carry out the dissolution
- **Goal to complete these tasks: March 1, 2016**

Timeline for Plan Development Process

12/16/15 – Kickoff Meeting with CGR and Dissolution Committee

12/21/15 – Supplemental Data request to Village and Town

Plan for site visits for inventory and service delivery

By 1/22/16 – Complete site visits to complete inventory, review service continuity

By 2/12/16 – With Dissolution Committee review all tasks and data to identify any remaining gaps related to developing the plan

By 3/1/16 – All information necessary to develop draft plan is complete

Meeting with Dissolution Committee to discuss key aspects of the plan

By 3/11/16 – CGR to submit draft dissolution plan to Dissolution Committee for review

By 3/31/16 - Revised draft dissolution plan approved by Dissolution Committee

By 4/18/16 – Draft dissolution plan presented to Village Board for consideration

By 5/18/16 – Village Board adopts dissolution plan

35 to 90 days after adoption- Minimum of one public hearing on proposed plan

60 days after final hearing – the Village Board must approve plan, although it can be revised

45 days after approval – Window closes on petition to force second referendum. (The petition needs 25 percent of the registered voters in the Village. If the petition is sufficient, there must be another referendum and that referendum can vote down the plan.)

By end of November 2016, question will be settled on dissolution plan

Plan can take effect as soon as 45 days after approval